



Wisconsin Community Services (WCS)—Treatment Foster Care
2620 W. North Avenue
Milwaukee, WI 53205
Telephone 414-290-0400
Fax 414-808-3382
www.wiscs.org

***Wisconsin Community Services, Inc. (WCS)
Professional Foster Parent Services Agreement***

This document is an agreement for the provision of Professional Foster Parent Services by

_____ (hereafter

Professional Foster Parent(s)

referred to as "Professional Foster Parent(s)") for Wisconsin Community Services, Inc. (WCS) Treatment Foster Care Program. This following agreement has been made between the parties, WCS and the Professional Foster Parent(s), and is in effect immediately following execution by all parties.

1. _____, Professional Foster Parent(s) will be licensed as Level 4 Treatment Foster Parent(s) by WCS.
2. **TERM:**
The term of this agreement shall begin _____ and shall be effective for the duration of all foster home placements in good standing as determined by the Agency and the State of Wisconsin State Statutes and licensing requirements. This agreement is to be reviewed and signed on an annual basis by both the Professional Foster Parent(s) and the Agency.
3. The Professional Foster Parent(s) must meet all the requirements according to Wisconsin Administrative Code Ch. DCF 56 Foster Home Care for Children as a Level 4 Treatment Foster Parent.
4. Professional Foster Parent(s) will receive and must complete initial and ongoing training for foster parent licensure by WCS and work closely with Wraparound Milwaukee and provider trainings.
5. The Professional Foster Parent(s) is/are not an employee of WCS.
6. It is mutually agreed that WCS will not pay social security taxes (FICA) or unemployment compensation taxes on the account of the Professional Foster Parent(s) and will not include the Professional Foster Parent(s) in any worker's compensation insurance policy coverage. WCS will not



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forward to any federal, state, or local taxing authority, withheld income tax payments owing on the compensation paid to the Professional Foster Parent(s) under this Agreement. It is mutually understood that Professional Foster Parent(s) will pay all social security taxes, unemployment compensation taxes, and income taxes owing on the compensation paid to Professional Foster Parent(s) under this Agreement. The Professional Foster Parent(s) receives compensation as follows:

- \$2,900.00 per month for services provided which will be paid once per month to the Professional Foster Parent(s) by WCS.
 - When a youth discharge occurs; Professional Foster Parent(s) may continue to receive compensation **for up to 30 days** until a viable placement is identified.
 - Room, Board, and incidental costs for the youth are reimbursed monthly and at the rate determined by the Child and Adolescent Needs and Strengths Assessment Tool (CANS).
7. Professional Foster Parent(s) is/are responsible for providing for all the needs and services for the child. Additional services, such as outpatient treatment for the child, may be authorized by Wraparound Milwaukee. The Professional Foster Parent(s) also receives Medicaid for the foster child's health and dental care.
 8. The Professional Foster Parent(s) must always be available for the child.
 9. This agreement can be terminated by either party with a thirty day written notice to the other party.
 10. In addition to licensing regulations and policies, Professional Foster Parent(s) agree to comply with the Duties and Responsibilities listed below:



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Duties and Responsibilities:

1. Establish a caring, supportive, nurturing relationship with one youth.
2. Provide therapeutic intervention and support designed to help youth re-connect with their Parent /Legal Guardian by task shifting and role modeling behavior that strengthen the bond between the youth and Parent/Legal Guardian.
3. Help prepare youth to be independent, feel confident and possess the skills necessary to live in their home and community. Activities include supporting the youth to attend school, provide tutoring to improve school performance and help with vocational preparedness.
4. Assume in partnership with Parent/Legal Guardian the role of an advocate for the youth including attending school, conferences, IEP meetings etc. Attends all court hearings with youth and family supporting them in the conditions of their current order.
5. Maintain and encourage regular contact with the youth's Parent/Legal Guardian and include the Parent/Legal Guardian in recreational and other activities that keep them involved and connected with their child to support ultimate transition home.
6. As part of a Child and Family Team, assist in the development of an individualized Plan of Care based on identified Strengths, Needs, and resources of child, including a Comprehensive 24-hour Crisis/Safety plan.
7. Maintain minimum weekly required contact with Care Coordinator, Professional Foster Parent Coordinator, and Treatment Foster Care Specialist. Collaborate with the Care Coordinator to ensure weekly face to face contact between the youth and the Care Coordinator to take place in the Professional Foster Parent(s) home.
8. Maintain regular contact with necessary individuals the youth may have involved in their life including but not limited to the Division of Milwaukee Child Protective Services Workers, Human Service Workers, Legal Parties, and other Team Members identified as supports within the Plan of Care.
9. Attend and provide transportation to all appointments in cooperation with the youth's Parent/Legal Guardian. Assure follow through on all recommendations and/or needed attention.
10. Provide support, follow-ups, respite as needed to facilitate the transitional period to successful reunify the child with their Parent/Legal Guardian. Includes a period of at least 30 days after re-unification to support youth's success in the family home.
11. Provide respite and support to other youth placed in similar homes, participate in support groups as desired with other professionals in the program
12. Document attendance at Monthly Wraparound in-services and designated required Care Coordination training modules.
13. Document weekly Progress Reports for youth in the home beginning the week of placement.
14. Attendance at Bimonthly Professional Foster Parent Collaborative to include, information sharing that is established based on needs.
15. Other duties as deemed necessary by Wraparound Milwaukee and WCS.



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Professional Foster Parent #1

Date

Professional Foster Parent #2

Date

Chad Meinholdt, MSW, LCSW
Administrator—Specialized Services
WCS

Date